

Identification of Financial Need Worksheet

Instructions

The Committee on Ministry hopes that these Instructions and the Financial Need Worksheet they accompany will be helpful to sessions, and to the COM as we work with you. We recognize that the Worksheet asks for a great deal of information and may take some time to complete. We believe that gathering the information and thinking carefully about the unique character, history, mission, and resources (both people and their talents and financial resources) of your church will serve to clarify your present situation and become part of your discernment of what God is calling your congregation to be and to do.

I. Basic Information

Date: The date you are filling out the form

Church: The name of your church

City Location: Address of your church

of Members: Your official church membership

Average Worship Attendance: Your average weekly worship attendance for the last calendar year

Membership Trend last 5 yrs: Number of members for each of the last five (5) calendar years

Current Pastor: The name of your current pastor

Type of Pastoral relationship: Teaching or ruling elder, temporary or permanent/installed relationship

II. Financial Needs and Ministry Description

Description of current financial situation: Describe specifically what your financial issue is

Description of last five (5) years mission/ministry: Describe your church's ministry over the last five (5) years. Include goals set and projects attempted.

Description of mission/ministry for the next two (2) years: Describe your hopes, dreams, visions, projects, and goals as well as steps you plan to take to achieve them for the next two (2) years.

Description of any Grants, loans, or other financial support: Include source and amount of such possibilities as well as where you are in the application process.

Our Church's Participation in the Life of the Presbytery: Briefly describe your relationship with the Presbytery

We are requesting the following: Check any or all that apply to your specific situation.

Steps your Church has taken to address their financial needs: Describe the steps your Session has taken, including the following: Have you had a Stewardship drive? How have you communicated your need to your congregation?

III. Financial Data

This section contains the instructions within the form itself. Where "Annual" information is requested please supply statistics from the last fiscal/calendar year. Where "Year End" information is sought, please supply the information as it applies on December 31 of the last calendar year. Finally, when "Remaining" information is requested please supply the current amount/information.

IV. Signatures

Worksheet Approval Date: Date the Worksheet was approved by Session.

Clerk of Session: Signature of current Clerk of Session

Moderator of Session: Signature of Current Pastor/Assigned Moderator

Treasurer: Signature of Current Church Treasurer